

Registered Charity Number: 208123  
Registered Company Number: 00645176



# SURREY WILDLIFE TRUST

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TRUSTEES' ANNUAL REPORT AND CONSOLIDATED  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31  
MARCH 2019

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TRUSTEES' ANNUAL REPORT  
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FOREWORD FROM THE CHAIRMAN, CHRIS WILKINSON

During this year we celebrated our 60<sup>th</sup> anniversary with a programme of events bringing together people from all sectors of society, of all ages, but with a common interest in, and deep concern for, the future of our natural environment. Caring for our natural environment is higher on the decision-makers' agenda than it has ever been. Civil society is more interested in – and prepared to take action on – issues such as climate change, development needs and social justice. Wildlife Trusts are at the heart of this action, with our Wilder Future campaign supporting and encouraging people to participate. Nature-based solutions are increasingly being seen as the answer.

In Surrey the Trust is an essential advocate for, and provider of, biodiversity in the county and has a significant membership base. The previous five-year Strategic Plan delivered a number of clear achievements. **Our plan for the future is to build on these strong foundations in order to achieve our ambition to recover Surrey's nature.**

To succeed we will engage people to help reconnect them to nature; to encourage them not only to value their natural environment but also to take action. This will benefit both our wildlife and our residents, visitors, communities and businesses.

On the 21 March 1959, John Clegg, a museum curator in Haslemere and keen ecologist, wrote to his acquaintance, John Sankey:

***"I wonder if a few of us might get together to formulate some plans about a Trust."***

Thus the Surrey Naturalists' Trust was launched 'to protect wildlife and educate the public about nature'.

60 years on, those two goals, **biodiversity and people**, are still what we're about. Together we can deliver the change that's needed.

**OVERVIEW FROM THE CHIEF EXECUTIVE, SARAH JANE CHIMBWANDIRA**

2018/19 has been a year of transition for SWT. Our new strategic plan was launched in April 2018 and I have been delighted to start my new role as Chief Executive and to have the opportunity to renew our focus on connecting biodiversity and people.

There has been an increase in our campaigning activity with site visits organised with the majority of our Surrey MPs. These visits provide valuable opportunities to advocate for a strong Environment Bill focused on a Nature Recovery Network. We will continue to communicate regularly with our politicians.

This year we celebrated our foundation 60 years ago by passionate, committed and willing volunteers who took action to make a difference. They achieved a great deal, as did the vast community of other members, volunteers, staff and partners who followed them. However, as we saw in 2017 with the publication of the *State of Surrey's Nature* report, more needs to be done.

Professor Sir John Lawton recommended a 'repair manual' to help re-build nature. Particularly, the report called for a strong and connected natural environment. Many of Lawton's recommendations have informed the objectives which are included within the Government's recently published 25 Year Plan for the Environment (25YEP). SWT's Strategic Plan resonates strongly with the key themes of the 25YEP and draft Environment Bill: using and managing land sustainably; recovering nature and enhancing the beauty of landscapes; and connecting people with the environment to improve health and wellbeing.

We will be increasing our efforts to deliver these outcomes over the coming year.

Our mission is to reverse the decline in Surrey's nature. We recognise that we cannot achieve this by focusing only on the 5% of Surrey that we currently manage. A new partnership-led approach is required to improve biodiversity in the remaining 95% of Surrey. Our ability to deliver our mission will require a blend of existing activity with some new areas of work.

There are a number of county-wide activities that we currently undertake and are investing in, such as ecological planning advice and consultancy, grazing and education, which deliver our core mission but are also able to generate income.

In addition we need to achieve greater connectivity across the county. This can only be achieved by working with our traditional partners and reaching out to new partners to deliver biodiversity improvements together.

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**Two of the most important measures of success of this approach over the next five years will be to achieve increases in priority habitats and species and to enhance connectivity for species through the landscape.**

One of the essential elements, and most ambitious aspects of the Strategic Plan, is delivering biodiversity objectives not only on land we manage, but also on land owned and managed by others. This approach is being built on our knowledge and expertise within partnership working. We will aim to embed our objectives for increasing biodiversity with those who make decisions and have influence over the way in which land is managed. Successful partnership working leads to habitat and species improvements that are 'greater than the sum of the parts'. It also ensures these activities last longer because other organisations, communities and individuals take responsibility for making them happen.

Through engagement with SWT, we will enable people to have a positive **experience** of wildlife and to **understand** their relationships and dependency on the natural world. We will help people to recognise the **value** of wildlife and the contribution it makes to their and others' quality of life. We will increase the number of people who take **action** for wildlife at home and in their local communities and we will mobilise people to help the Trust and to **influence** decision-makers to support wildlife through policy and funding.

**Increasing our engagement with people across Surrey and within the Biodiversity Opportunity Areas (BOAs) in particular is vital for the long-term health of both the Trust and wildlife. In order to achieve this we will listen to our members, partners and stakeholders and we will be open and accessible.**

One of the most significant and challenging aspects of the Strategic Plan is the ambition to more accurately assess the impact of our interventions. Measuring the outcomes of our work and being able to attribute them to specific courses of action is complex. However, it is essential that we start to address the challenges this ambition presents in order to ensure that the work we do is more appropriately valued. In autumn 2019 we will publish our detailed Research and Monitoring Strategy, produced in consultation with expert stakeholders across the county.

There is a lot to do but together we can create the future that nature needs.

## **STRATEGIC REPORT**

**2018/19**

### **Achievements and Performance**

#### **Science**

In 2018 SWT published its Research Strategy, '*naturally informed*'. This is a summary of the Trust's ambition to systematically extend its scientific evidence-base over the period of the current Strategic Plan, 2018-2023 and beyond. A key recommendation of the Research Strategy was next to develop a comprehensive Research and Monitoring Plan to detail how we assess the impact of our interventions. This document has been drafted and peer-reviewed over the last seven months as a Framework to guide all monitoring and research across the Trust, with a detailed plan to monitor the Strategic Plan 2018-2023 KPIs. The plan will be published in autumn 2019.

#### **Influencing Others:**

##### **Managing Land**

##### Living Landscapes

Our work in the Wey and Mole catchments during this period included:

- Work in the upper Tillingbourne catchment to identify and reduce diffuse pollution,
- River mapping, landowner visits, citizen science surveys and school activities in Cranleigh Waters,
- Restoration of a 90m stretch of the upper Pippbrook creating new in-channel habitat and a low-flow channel.

Our Hedgerow Heritage project, supported by an initial phase of funding from Heritage Lottery Fund has enabled practical work on the ground including 720m of hedge rejuvenated through traditional hedgelaying by volunteers.

##### Land Management

Our open habitat work continued to deliver quantifiable improvements. We achieved favourable condition status across the whole of Wisley Common, which is the result of ten years' hard work. Other heathland reserves are making good progress to follow this example. To back up these achievements and to secure management income new agri-environment scheme agreements have been agreed for Pirbright, Brentmoor, Bisley & West End and Royal & Elstead.

The evolution over the last 30 years of the Trust and its approach to land management was highlighted during the filming of Countryfile on Brentmoor Heath and Pirbright Ranges in March

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2019. This beautiful film showed how we have scaled up conservation delivery using innovative management techniques and brought our mission to the attention of some 17 million people.

**Inspiring Others: Engaging People**

Education

Our reputation for providing outstanding nature-based education has continued to grow. Since the opening of the new centre at Nower Wood, we've been able to expand our programmes for schools, families and increase our provision for birthday parties, scout and guide groups and adults. Over 13,500 children and adults have had first-hand experience of the natural world and learned from our enthusiastic, expert tutors this year – an increase of over 600 on 2017/18.

More than half of our adult learning courses were fully booked this year, as were new initiatives designed to engage with families, such as the holiday club. By providing more frequent and more diverse education programmes we have encouraged people to return to Nower Wood, which has given us many more opportunities for re-engagement. We see many families coming back for open days, events and holiday clubs and their bookings are often triggered by their children having had a great school visit. The additional classroom at Nower Wood allows a range of activities to take place simultaneously so that teachers on training courses see children enjoying their school trips and go on to book a visit for their own classes. This repeat engagement is important in developing a community that will take action and stand up for nature.

This year, we were awarded a grant to deliver free sessions to children with special educational needs and disabilities who wouldn't normally get outdoors and see the natural world at first hand. This has proved to be very popular. We hope that now the groups have experienced our facilities, they will return to Nower Wood on a more regular basis. Indeed this happened with a school for children with autism who after a free set of six forest school classes in 2017/8 booked a year of weekly sessions.

At the end of this financial year we ran the first event to celebrate our 60<sup>th</sup> anniversary. This took the form of a youth summit at Nower Wood for 16-17 year olds. It was an incredibly inspiring event, allowing teenagers to reconnect with nature by taking part in a bioblitz, learn how to promote wildlife and our work through social media, and debate ways to start a successful campaign for nature. TVs Nick Baker and social media influencer Sophie Pavelle took part along with staff from across the Trust. We have continued to work with these young ambassadors. Some have returned for work experience while others were encouraged to take part in the 'Time is Now' protest in London.

Outreach

We launched our 'Learning Outdoors Leader' qualification, which is a specialist programme for teachers who want to do forest schools-type training but don't have access to a woodland setting. Feedback from the 24 teachers trained in the first year was very positive and is encouraging more

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schools to add outdoor learning to their curriculum. In line with our mission to train the next generations of forest schools leaders, our dedicated courses remain over-subscribed and demand is growing for inset day training.

#### Volunteering

During the last financial year, volunteers dedicated 6,531 days to help Surrey Wildlife Trust. This is a 11% increase in volunteer days compared to the previous year. We also had 632 new volunteers registering in various roles across the Trust.

The increase in voluntary time is due to a rise in volunteers attending practical conservation days on MOD sites, along with education volunteers and practical conservation volunteers at Nower Wood. The hedgelaying activities which were held as part of the pilot project for Hedgerow Heritage also had a positive impact.

Over the last year there has been an evolution of our citizen science projects. 20 hedgelaying activities were held during the autumn and winter in partnership with Surrey Hedgelayers as a pilot study for Hedgerow Heritage. Meanwhile, other projects such as RiverSearch have been transitioning to a new online recording method. There has been an emphasis on developing a new RiverSearch survey to support this change which we will continue to develop in 2019.

#### **Membership and Fundraising**

##### Membership

During 2018/19 over 1,700 members joined the Trust which was more than in any of the previous seven years. This was largely due to the success of the new fundraising agency but also door-drop, web and social media led campaigns which engaged the public on a variety of nature-based themes. By the end of the year membership had grown to 24,418.

##### Fundraising

The fund raising team has been very active, winning Heritage Lottery Fund support for the key Hedgerow Heritage project and securing funding towards the cost of the Trust's major North Downs project, Bugs, Bees and Butterflies, from a variety of donors and trusts.

Approximately £46,500 has also been secured from two landfill community trusts for our Whitmoor Common SSSI Nature Reserve to install water pipes, which will help sustain our conservation grazing programme, and 250 metres of boardwalk. Corporate fundraising had a particularly successful year bringing in over £146,000 for a wide variety of projects including Every Child Wild and Hedgerow Heritage.



**Plans for the future: Recovering Surrey's Nature**

In this our 60<sup>th</sup> anniversary year we have renewed our commitment to working with others to achieve the objective of recovering Surrey's nature. We continue to be active members of many partnerships including the Surrey Nature Partnership, Surrey Hills AONB, Rivers Wey and Mole Catchment Partnerships and the North Downs Facilitation Fund partnership.

We are committed to working with and through others to deliver targeted improvements to both biodiversity and bio-abundance within the county.

We will start to rebuild the connections between the network of protected areas, our reserves and other areas of land across Surrey to create space for nature. Our Strategic Plan is evidence-based and geographically focused on BOAs. It has clear, measurable targets which provide a greater net gain for biodiversity and local connectivity.

**Partnership working continues through our involvement with the two river catchment partnerships and will also focus on the North Downs. In this second year of the Strategic Plan we will learn more about the challenges of monitoring our impact and will continue to improve our understanding and knowledge about how to do this.**

**2019-20**

Our objectives for the second year of the plan are set out below. They aim to improve biodiversity and inspire people across Surrey to love nature.

Biodiversity

We will concentrate both on the land we manage and on working with partners on the land they are responsible for. Our focus for building partnerships will be within the BOAs, while our land management work will be across our estate, with a particular emphasis on the reserves within BOAs.

We will continue to develop our partnerships across the North Downs whilst bringing major funding projects together to link up and reconnect habitats. We are developing a connectivity project, Bees, Bugs and Butterflies, to focus on the restoration of wildflower-rich habitat and will operate at several scales, from the back garden to the farmer's field, golf course and vineyard. It will address the requirements of specific invertebrate species which are threatened or declining because of habitat deterioration, fragmentation or loss.

We are also working on the first organisation-wide research and monitoring strategy to detail how we will monitor biodiversity's response to the work that we will implement. This will look to encompass connectivity via new Geographic Information System (GIS) mapping technology methods. We are also working with staff and partners to pioneer technology such as bioacoustics in woodland to record bird populations and the use of drones for habitat extent and quality.

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The government has made biodiversity net gain a part of its fiscal policy and this may present an opportunity to explore new funding mechanisms for the BOA model. This is a complex area and we are looking carefully at how such an approach may be implemented.

Our river work will continue, with projects in the Tillingbourne, Cranleigh Waters, the Pippbrook and our own Bay Pond nature reserve. This will include feasibility work and landowner liaison to address barriers to fish passage on the Tillingbourne in Shalford. This is being supported by a Water Environment Grant of £110,000.

#### **Surrey County Council Countryside Estate**

In the 17 years that the Trust has managed the SCC Countryside Estate (the Estate) it has achieved hugely significant conservation improvements in vitally important habitats right across the Estate. The Trust has greatly increased public engagement on the Estate through its volunteering and education programmes and ensured the Estate remains a safe environment for public enjoyment. Over the years the Trust has raised new sources of income to fund these improvements and activities. In so doing it has enabled SCC to reduce its financial commitment to the Estate from over £1.3m per annum in 2002 to £425,000 in 2018/19 as it tries to deal with the challenges of austerity. However, what has become clear is that SCC's financial constraints and vision for the Estate necessitate a new approach. Therefore, the Trust and SCC are discussing a new approach in which each partner would focus on its core strengths. The Trust would continue to deliver conservation and related engagement activities whilst SCC would directly manage public access and visitor services activities.

The Trustees support this approach and believe that this clearer focus will enable the Trust to direct far more energy into recovering Surrey's nature which is at the heart of our mission.

#### **Inspiring people**

Work is currently underway to monitor the number of active volunteers that assist the Trust. This new form of monitoring is still being developed. From January 2019 until May 2019, some 450 volunteers joined our practical conservation days, assisted at Norbury Park sawmill and helped our education team. This new form of monitoring is still being developed and results will be recorded on the new ThankQ database.

In July 2019 we held our second Annual Volunteer Celebration at Bonhurst Farm. This event was a chance for volunteers to survey this previously unrecorded site, get up close to nature and hear from Sarah Jane Chimbwandira about our plans for the future.

During 2019/2020 we aim to refresh and update our volunteer communications and marketing, including webpages, programmes of activities and newsletter.

We will continue to develop further projects for volunteers to become more involved in our target BOAs, whilst also supporting our existing volunteer opportunities.

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In 2020 we hope to start our Hedgerow Heritage project (funding dependent). Through this project we aim to engage more young people to actively care for their hedgerows and associated wildlife.

We will continue to engage with people of all ages and from all sectors of our community. We will continue to offer learning opportunities at our Nower Wood and Bay Pond education centres and will build on the success of our first ever Youth Summit.

At the heart of our engagement work lies the ambition to develop innovative, productive interactive relationships with the widest possible range of people. We will be developing the ways in which we do this over the coming years.

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**Financial Review**

Since 2014 the Trust has invested in income-generating activities to lessen its reliance on grant and government funding and ensure its long-term financial sustainability. Priority has been given to investing in activities that deliver benefits that align with our mission and financial return. These include education programmes and conservation grazing. In particular, the Trustees are delighted that the ecological consultancy re-launched in 2018 has significantly outperformed expectations. Income from these activities grew in 2018/19 by 50% to £1,132,765.

Growing membership is a key strategic objective to both increase income and our supporter base. The decision to partner with an external membership recruitment agency has paid dividends with membership increasing by 357 to 24,418 and income to £1,119,170 in 2018/19.

During the year the Trust benefitted from several substantial legacies totalling £492,921 which have been set aside in the strategic development fund which will be used to support key mission objectives in the future.

Contract income from Surrey County Council (SCC) for the management of its estate reduced by £150,000 to £425,000. The Trust has worked in good faith to increase income from property and commercial sources to cover this funding gap whilst still delivering its mission on the Estate. This has proved increasingly challenging because SCC's financial challenges have grown.

Looking ahead, following Brexit the future of the agri-environmental schemes which underpin much of the conservation gain achieved by the Trust remains uncertain. The new 25-year Environment Plan is a positive start but must deliver long-term environmental benefit.

**Principal Sources of Income**

The Trust's activities are funded from a broad-based set of income streams. These include:

- Donations, legacies and membership of £1,850,282 which is used to support charitable activities across the Trust,
- Land management income of £2,174,215 including agri-environmental stewardship schemes spent on habitat conservation and contract income from partners to manage their land,
- Fees and income earned from education of £258,687 used to support schools and community education and engagement,
- Fees and grants earned from conservation and ecological consultancy of £807,869 which support habitat conservation,
- Trading and investment income of £1,274,449 from bank deposits, property rents, sawmill and other commercial sources which is used to fund charitable activities and management of the SCC contract where the income has originated on the SCC Countryside Estate.

Unrestricted income rose by £980,400 to £6,124,468 as result of the income generation activities and donations described above. Restricted income fell by £15,521 to £241,034. Income earned across all funds was £6,365,502.

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#### Expenditure

Expenditure rose from £5,281,768 to £6,191,244 largely as a result of expanding activities that raise funds for the mission and increased conservation and education expenditure. In addition, the roof at the Trust's Head Office at Pirbright required major repairs which cost £219,096. Spend on core land management, conservation and science activities totalled £3,546,731. This funded habitat improvements on land managed by the Trust such as bringing SSSI's including Wisley and Ockham and Worplesdon into favourable condition as well as working with other organisations on important projects such as the catchment partnerships.

Education programmes continue to expand and over 13,500 children and adults benefitted from our wildlife learning activities. Expenditure on education programmes totalled £852,820.

#### Reserves

The Trust's financial reserves totalled £5,847,726 at 31 March 2019, an increase of £174,258 over the previous year. The Trust's funds comprise:

**Restricted Funds:** The Trust has a number of restricted funds where the donor has restricted the purpose for which the funds can be used. At 31 March 2019 the total of such funds was £1,200,778.

**Designated Funds:** The Trustees have set aside unrestricted funds totalling £426,000 in a Strategic Projects and Investment fund which will be used to support mission projects during the course of the current five-year Strategic Plan. Plans will be made for the application of these funds during 2019/20. A further £50,000 has been set aside for investment in capital equipment in 2019/20.

The funds used to purchase fixed assets are set aside as designated funds as these assets are not liquid funds available to support day-to-day operations. These comprise nature reserves at a cost of £524,505, which are held as part of the charitable objects; and premises, vehicles and equipment at net book value of £1,946,459, which are required to deliver the mission.

In addition an investment property donated to the Trust is held in designated funds at market value of £800,000. This property was sold in August 2019 for £804,000 net of costs to augment cash reserves as part of the Trust's risk mitigation strategy for Brexit.

At 31 March 2019 designated funds totalled £3,746,964.

**Free reserves:** These are the readily realisable funds comprising unrestricted net current assets less liquid funds designated by the Trustees for specific purposes or projects. The total of free reserves at 31 March 2019 was £899,984.

#### Results of Trading Subsidiaries

During the year Norbury Park Wood Products made a profit before tax and gift aid payments of £81,784. At 31 March 2019 reserves were £41,784 after payment of gift aid to the Trust of £161,324, of which £121,324 related to 2017/18.

SWT Enterprises made a profit before tax and gift aid payments of £6,380. At 31 March 2019 reserves were £6,380 after payment of gift aid to the Trust of £4,315 relating to 2017/18.

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SWT Ecology Services started trading in April 2018 and made a profit before tax and gift aid payments of £124,215. At 31 March 2019 reserves were £44,215 after payment of gift aid to the Trust of £80,000.

By 30 June 2019 gift aid payments re: 2018/19 had been made by the subsidiaries to the Trust totalling £72,379.

**Reserves Policy**

The Trust's cash flow is highly variable during the financial year with a significant proportion of funds being received towards or after year-end. As a result, the amount of unrestricted cash within free reserves can vary by up to £800,000 during the year. Sufficient unrestricted cash needs to be available to ensure that the Trust can continue to meet its commitments to staff, funding and contract partners and statutory bodies should such cash flow volatility or a decline in income or increased cost occur.

Therefore, the Trustees have set a reserves policy that requires unrestricted cash reserves and committed bank facilities rather than total free reserves to be maintained at a minimum level.

Based on a detailed risk analysis the Trustees have set the minimum level of unrestricted cash and committed bank facilities at £350,000. Unrestricted cash at 31 March 2019 was £1,083,833. The Trust has secured a five-year committed bank facility of £350,000 which will ensure that the minimum requirement is met on an ongoing basis.

The Trustees set the reserves policy annually by assessing working capital requirements and specific risks facing the organisation. In setting the minimum level of unrestricted cash and committed bank facilities the likelihood of an event causing several linked risks to crystallise is taken into account.

The risk register is reviewed regularly through the year and the impact of changes or new risks on the reserves policy is evaluated and action taken as required.

**Principal Risks and Uncertainties**

**Risk management**

The Trust further refined its risk management process during 2018. Trustees meet annually to assess the risks facing the organisation and to set the risk strategy. Taking account of mitigating controls, risks are assessed and scored according to their environmental, financial, health and safety and reputational impact and the likelihood they will crystallise. Further mitigation will be undertaken to reduce residual risk where appropriate through the execution of the annual operational risk management plan. Trustees monitor risk and the delivery of the operational risk plan at bi-monthly Trustees meetings.

The six principal risks and uncertainties on the organisation's risk register, taking into account the controls and safeguards already in place, are:

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1. The Trust is responsible for ensuring that staff, volunteers and visitors have safe access to the land it manages. Notwithstanding its Health and Safety and Safeguarding procedures the Trust manages a natural environment in which accidents can happen due to unforeseen circumstances, for example adverse weather.
2. Unforeseen issues can arise on land the Trust manages meaning that it is ceases to be compliant with major grant schemes or other statutory responsibilities. This can result in major expense in performing remedial works. The Trust works closely with land agents and other advisors to minimise the risk in this area.
3. A sustained decline in income or increase in costs resulting from economic, contractual, reputational or environmental factors could undermine the financial sustainability of the organisation. The Trust is actively working to reduce its dependence on public funds and broaden its income base particularly from activities that also directly deliver mission.
4. The closure of the Surrey County Council Pension Scheme which could arise from the retirement of the remaining staff members and could crystallise a significant cessation liability. The resolution of this risk is being discussed with SCC as part of the wider contract negotiations.
5. The decision taken in June 2016 to leave the European Union could have a significant impact on both the financial sustainability and the delivery of the Trust's conservation mission. The risks are that:
  - a. EU led legislation that has benefitted wildlife and reduced the speed of species loss will be weakened following exit from the EU,
  - b. EU funding that has supported wildlife-friendly farming and habitat improvement projects across Surrey, including those that have significantly benefitted heathland, woodland and river catchment environments will diminish,
  - c. The UK economy could fall into recession which may have a significant impact on funding from the Trust's strategic partners and on the ability of the Trust to generate income to fund its conservation and education mission.

The Trustees continue to evaluate the potential impact of these risks. Strategies are being developed and executed to ensure the continuation of the mission which focus on maintaining the long-term financial sustainability of the Trust and working with partners to ensure the protection of wildlife and the environment for the people of Surrey.

6. The loss of key employees or a reduction in wellbeing resulting in diminished performance of the people delivering the Trust's Living Landscapes mission.

These risks and associated operational impacts were satisfactorily managed during the year.

**Remuneration Policy**

The Trustees review remuneration for senior management annually as part of the budgeting and performance review process. Remuneration is set by considering the financial constraints of the charity, benchmarking against other wildlife trusts and other organisations where possible and performance criteria.

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**Investment Policy**

The Trust's Memorandum and Articles of Association provide the power to make investments. Accordingly, the Trust will invest surplus funds, defined as cash not required for day-to-day liquidity management or short-term funding of strategic projects in investments that have a credit rating no less than the UK Government. A low risk approach is taken to investment to reduce exposure to market fluctuations on capital value and bank failure and to maintain liquidity.

**Public Benefit**

The aims and benefits of SWT are contained in the main body of the Trustees' Report under Objectives and the Strategic Report. The Trustees have considered the key principles of The Charity Commission's general guidance about public benefit and have concluded that the Trust meets all requirements.

**Fundraising Standards Board**

Under the Trust's commitment to the Fundraising Standards Board (FRSB), no complaints were recorded during the year.

**Auditors**

A resolution approving the re-appointment of Menzies LLP will be proposed at the forthcoming Annual General Meeting.

**Trustees' Responsibilities**

The Trustees (who are also the directors of SWT for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the charitable company and of the incoming resources and the application of these resources, including the full income and expenditure of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently,
- Observe the methods and principles in the Charities SORP,
- Make judgements and estimates that are reasonable and prudent,
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- Prepare the financial statements on the going concern basis unless it is inappropriate to



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presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- There is no relevant audit information of which the charitable company's auditor is unaware, and
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

**The Report of the Board of Trustees (including the Strategic Report) to the Members was approved by the Board of Trustees on 23 September 2019 and signed on their behalf by:**



**Chris Wilkinson**

**Trustee and Chairman**



**Gerry Bacon**

**Trustee and Treasurer**

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#### LEGAL AND ADMINISTRATIVE INFORMATION

##### Trustees

The Trustees serving during the year and since the year end were as follows:

Gerry Bacon	Treasurer
Nick Baxter	Vice-Chair
Andrew Beattie	
Jason Gaskell	
Christine Howard	
Ian Smith	
Peter Smith	
Matthew Stanton	
Angela Swarbrick	Vice-Chair
Gordon Vincent	
Pam Whyman	
Chris Wilkinson	Chairman
Meryl Wingfield	

##### The Trust Leadership Team

Sarah Jane Chimbwandira	Chief Executive
James Adler	Director of Biodiversity
Aimee Clarke	Director of Engagement
Catherine Roberts	Director of Human Resources & Support Services
Roger Wild	Director of Finance

**Company Secretary** Roger Wild

**Registered Office** School Lane, Pirbright, Woking, Surrey, GU24 0JN

**Auditor** Menzies LLP, Ashcombe House, 5 The Crescent, Leatherhead, KT22 8DY

**Bankers** Bank of Scotland, St Andrew Square, Edinburgh, EH2 2YR

**Website** [www.surreywildlifetrust.org](http://www.surreywildlifetrust.org)

## **SURREY WILDLIFE TRUST**

### **TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2019**

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#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

Surrey Wildlife Trust (SWT, the Trust) is a registered charity (No: 208123) and a company limited by guarantee (No: 00645176). SWT is constituted through its Memorandum and Articles of Association, the current version of which was adopted by the Trustees on 18 June 2008. The Trust, established in 1959, is the only charity dealing with the conservation of all forms of wildlife in Surrey.

#### **Trustees and directors**

The Trustees constitute directors of the charitable company for the purposes of the Companies Act 2006 and Trustees of the charity for the purposes of the Charities Act 2011. As set out in the Articles of Association, the Council comprises between three and fifteen trustees. New Trustees are recruited to meet identified skills gaps and their positions are confirmed at Annual General Meetings. New Trustees undergo an induction during which they meet key employees and receive a briefing on the objects of the charity, their legal responsibilities as Trustees, decision making processes, recent financial performance and business plans. Trustees meet at least six times a year to consider SWT's strategic direction and governance. Additionally, two subcommittees specifically address financial and educational matters.

#### **OBJECTIVES**

SWT exists to protect and enhance the habitats of Surrey and the wildlife they support. We do this for both the inherent value of wildlife but also to create a county where both people and wildlife thrive alongside each other. SWT is founded upon the following objects:

For the benefit of the public, the advancement of environmental protection, improvement and accessibility of:

- Wildlife and its habitats,
- Places of natural beauty,
- Places of zoological, botanical, geographical, geological, archaeological or scientific interest,
- Features of landscape with geological, physiographical, or amenity value, in particular, but not exclusively in ways that further biodiversity.

For the benefit of the public, the advancement of education in:

- The study of nature,
- The principles and practice of biodiversity conservation,
- The principles and practice of sustainable development.

For the benefit of the public, the advancement of science and natural heritage:

- To promote research in all branches of nature study,
- To publish the useful results thereof.

#### **Vision**

The Trust's vision is for a Living Landscape in Surrey that is rich in wildlife and valued by all.

## **SURREY WILDLIFE TRUST**

### **TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2019**

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#### **ORGANISATIONAL STRUCTURE AND OVERVIEW**

For day to day management SWT is organised into four departments based at the Head Office in Pirbright:

- Biodiversity
- Engagement
- Finance
- Human Resources and Support Services

The four departmental heads form the senior management team, termed 'The Trust Leadership Team', under the guidance of the Chief Executive, who reports directly to the Trust's Chair of Trustees.

#### **Trading Subsidiaries**

The Trust has three active trading subsidiaries, Norbury Park Wood Products Limited (NPWP, the Sawmill), SWT Ecology Services Limited and SWT Enterprises Limited. NPWP provides woodland services and manufactures wood products and operates from the Sawmill in Norbury Park. SWT Ecology Services Limited provides ecological consultancy services. SWT Enterprises Limited provides grazing, land-based services and wood products.

#### **The Wildlife Trusts**

SWT is an active member of The Royal Society of Wildlife Trusts (RSWT), which operates as an umbrella body for the 47 individual Wildlife Trusts, covering the whole of the UK, the Isle of Man and Alderney. RSWT is itself a registered nature conservation charity (charity number 207238), based in the UK and incorporated by Royal Charter.

Today RSWT is more commonly referred to as 'The Wildlife Trusts' (TWT), and operates as a shared services body for all 47 Wildlife Trusts. All the trusts contribute an annual levy to fund advocacy and representation by TWT at national and international levels.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF SURREY WILDLIFE TRUST  
FOR THE YEAR ENDED 31 MARCH 2019**

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**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF SURREY WILDLIFE TRUST**

**OPINION**

We have audited the financial statements of Surrey Wildlife Trust (the 'parent charity') and its subsidiaries (the 'group') for the year ended 31 March 2019 set out on pages 23 to 42. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and of the parent charitable company's affairs as at 31 March 2019 and of the group's incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2016.

**BASIS FOR OPINION**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**CONCLUSIONS RELATING TO GOING CONCERN**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the group's or the parent charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**OTHER INFORMATION**

The Trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditor's report thereon. Our opinion on the financial statements does not cover the other information and,

## **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF SURREY WILDLIFE TRUST FOR THE YEAR ENDED 31 MARCH 2019**

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except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### **OPINION ON OTHER MATTERS PRESCRIBED BY THE COMPANIES ACT 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' report has been prepared in accordance with applicable legal requirements.

### **MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION**

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- the parent charity has not kept adequate and sufficient accounting records, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charity financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remunerations specified by law not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' report and from the requirement to prepare a Group strategic report.

### **RESPONSIBILITIES OF TRUSTEES**

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charity for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF SURREY WILDLIFE TRUST  
FOR THE YEAR ENDED 31 MARCH 2019**

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control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the group's and the parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the group or the parent charitable company or to cease operations, or have no realistic alternative but to do so.

**AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Auditor's report.

**USE OF OUR REPORT**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's Trustees, as a body, Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

Dated: 8 October 2019



Malcolm Lucas FCA  
Senior Statutory Auditor

For and on behalf of:

Menzies LLP Chartered Accountants and  
Statutory Auditor  
Ashcombe House, 5 The Crescent,  
Leatherhead, Surrey, KT22 8DY

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES  
INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2019**

	Note	Unrestricted Funds £	Restricted Funds £	Total 2019 £	Total 2018 £
<b>Income from:</b>					
Donations, legacies & membership	2	1,830,448	19,834	<b>1,850,282</b>	1,587,562
Charitable activities:	3				
<i>Conservation</i>		638,779	169,090	<b>807,869</b>	362,786
<i>Land management</i>		2,145,049	29,166	<b>2,174,215</b>	2,231,274
<i>Education</i>		235,743	22,944	<b>258,687</b>	233,969
Other trading activities	4	1,251,457	-	<b>1,251,457</b>	955,639
Investments	5	22,992	-	<b>22,992</b>	29,393
<b>Total</b>		<b>6,124,468</b>	<b>241,034</b>	<b>6,365,502</b>	5,400,623
<b>Expenditure on:</b>					
Raising funds	7	1,789,914	1,779	<b>1,791,693</b>	1,404,545
Charitable activities:	8				
<i>Conservation</i>		913,550	215,926	<b>1,129,476</b>	802,052
<i>Land management</i>		2,375,149	42,106	<b>2,417,255</b>	2,311,694
<i>Education</i>		831,521	21,299	<b>852,820</b>	763,477
<b>Total</b>		<b>5,910,134</b>	<b>281,110</b>	<b>6,191,244</b>	5,281,768
<b>Net income</b>		<b>214,334</b>	<b>(40,076)</b>	<b>174,258</b>	118,855
Transfers between funds		16,920	(16,920)	-	-
<b>Net movement in funds</b>		<b>231,254</b>	<b>(56,996)</b>	<b>174,258</b>	118,855
Funds brought forward at 1 April		4,415,694	1,257,774	5,673,468	5,554,613
<b>Funds carried forward at 31 March</b>		<b>4,646,948</b>	<b>1,200,778</b>	<b>5,847,726</b>	5,673,468

- All of the above results are derived from continuing activities.
- All gains or losses are recognised in the year and are included in the Statement of Financial Activities.
- The notes on pages 26 to 42 form part of these consolidated financial statements.



**BALANCE SHEETS  
AS AT 31 MARCH 2019**

	Note	Group		Charity	
		2019 £	2018 £	2019 £	2018 £
<b>FIXED ASSETS</b>					
Heritage assets	14	<b>638,535</b>	638,535	<b>638,535</b>	638,535
Tangible and intangible assets	15	<b>1,946,459</b>	2,001,882	<b>1,946,459</b>	2,001,882
Investments	16	-	800,000	<b>4</b>	800,004
		<b>2,584,994</b>	3,440,417	<b>2,584,998</b>	3,440,421
<b>CURRENT ASSETS</b>					
Stocks	17	<b>265,335</b>	310,269	<b>171,475</b>	222,110
Debtors	18	<b>1,138,349</b>	1,679,808	<b>1,116,379</b>	1,666,874
Investments	19	<b>800,000</b>	-	<b>800,000</b>	-
Cash at bank and in hand		<b>2,155,582</b>	1,392,708	<b>2,121,162</b>	1,329,926
		<b>4,359,266</b>	3,382,785	<b>4,209,016</b>	3,218,910
Less creditors due within one year	20	<b>1,056,646</b>	1,084,799	<b>998,780</b>	1,046,568
		<b>3,302,620</b>	2,297,986	<b>3,210,236</b>	2,172,342
<b>NET CURRENT ASSETS</b>					
		<b>5,887,614</b>	5,738,403	<b>5,795,234</b>	5,612,763
<b>Total assets less current liabilities</b>					
Less creditors due in more than one year	21	<b>39,888</b>	64,935	<b>39,888</b>	64,935
		<b>5,847,726</b>	5,673,468	<b>5,755,346</b>	5,547,828
<b>NET ASSETS</b>					
<b>Represented by:</b>					
Restricted funds	22	<b>1,200,778</b>	1,257,774	<b>1,200,778</b>	1,257,774
Designated funds	23	<b>3,746,964</b>	3,506,316	<b>3,746,964</b>	3,506,316
Free reserves		<b>899,984</b>	909,378	<b>807,604</b>	783,738
		<b>5,847,726</b>	5,673,468	<b>5,755,346</b>	5,547,828
<b>TOTAL FUNDS</b>					

The notes on pages 26 to 42 form part of these consolidated financial statements.

**These financial statements were approved by the Trustees on 23 September 2019 and signed on their behalf by:**



**Chris Wilkinson**  
Trustee and Chairman



**Gerry Bacon**  
Trustee and Treasurer

**CONSOLIDATED CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31 MARCH 2019**

	Note	2019	2018
		£	£
<b>Cash flows from operating activities:</b>			
<b>Net cash provided by operating activities</b>	25	<u>854,102</u>	<u>121,091</u>
<b>Cash flows from investing activities:</b>			
Interest and rent from investments		19,812	29,393
Interest paid		(3,618)	(4,229)
Proceeds on sale of tangible fixed assets		6,245	10,062
Payments to acquire tangible fixed assets		(89,813)	(257,012)
<b>Net cash flows used in investing activities</b>		<u>(67,374)</u>	<u>(221,786)</u>
<b>Cash flows from financing activities:</b>			
Capital element of hire purchase payments		(23,854)	(21,220)
<b>Net cash flows used in financing activities</b>		<u>(23,854)</u>	<u>(21,220)</u>
<b>Change in cash and cash equivalents in the year</b>		762,874	(121,915)
<b>Cash and cash equivalents at the start of the year</b>		<u>1,392,708</u>	<u>1,514,623</u>
<b>Cash and cash equivalents at the end of the year</b>		<u>2,155,582</u>	<u>1,392,708</u>

The notes on pages 26 to 42 form part of these consolidated financial statements.

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019**

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**1. ACCOUNTING POLICIES**

The principal accounting policies adopted in the preparation of the financial statements are set out below.

**a) Basis of preparation**

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets, and in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and with applicable United Kingdom accounting standards, the Statement of Recommended Practice Accounting and Reporting by Charities' issued in July 2014 (SORP 2015) and the Companies Act 2006. A separate Statement of Financial Activities for the parent charity is not presented because it has taken advantage of the exemptions offered by Section 408 of Companies Act 2006. Surrey Wildlife Trust constitutes a public benefit entity as defined by FRS102.

**b) Going Concern**

The Trust reported a net cash inflow of £762,874 which mainly resulted from the payment of RPA grants during the year. The Trustees are satisfied that current levels of cash and committed facilities are sufficient to secure the future of the Trust for the next 12-18 months and on that basis the Trust is a going concern. The Trust's Reserves Policy is set out in the Trustees' Report.

**b) Basis of consolidation**

The SOFA and Balance Sheet consolidate the financial statements of Surrey Wildlife Trust and its wholly owned subsidiaries, Norbury Park Wood Products Limited, SWT Enterprises Limited and SWT Ecology Services Limited. The results are consolidated on a line by line basis. The net surplus of the parent charity for the year was £207,518 (2018: £13,216).

**c) Income**

Income is included in the SOFA when the charity is legally entitled to the income, reasonably certain of receipt and the amount can be measured with sufficient reliability. The specific bases used are:  
**Donations and sponsorships** – are accounted for when the income is received.  
**Legacies** – are accounted for on a receivable basis. Legacies are recognised when the Trust's interest can be measured which is normally when notification is received of an impending distribution.  
**Grants and contract income** – are accounted for on a receivable basis. Revenue grants and contract income relate to operating activities and capital grants relate to acquisitions and capital projects. Grants and contract income that is subject to donor imposed conditions that specify the period in which the expenditure of resources can take place are accounted for as deferred income and recognised as a liability at the year end. Where receipt of grant and contract income is related to performance of deliverables, it is accounted for as the Trust earns the right to consideration by its performance.  
**Membership income** – annual subscriptions are accounted for in full when received.  
**Gift aid income** - is accounted for on a receivable basis.  
**Rental and other income** – rental income from properties is accounted for on a receivable basis.

**d) Expenditure**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.  
**Raising funds** - includes expenditure incurred in trading and property rental activities.  
**Charitable activities** - relates to the work carried out on the core purposes of the Trust, namely land management, conservation and education.  
**Support costs** – are costs that cannot be directly attributed to any of these headings and have been allocated to them, primarily on the basis of staffing levels. Governance costs relating to legal and statutory compliance and the strategic management of the Trust are included in support costs.  
**Irrecoverable VAT** - is charged against the category of expenditure for which it was incurred.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

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### e) Fixed assets – Heritage assets

Heritage assets comprise a number of nature reserves which are held to advance the conservation and educational objectives of the Trust. These assets are not depreciated as their residual value is considered to be higher than the carrying value. Details of the Trust's nature reserves are set out in note 14.

### f) Fixed assets – Tangible assets

Tangible fixed assets costing more than £1,000 are capitalised and are stated at cost. Depreciation is provided at rates calculated to write off the cost of the assets over their expected useful life as below:

Freehold property	50 years
Improvements to long leasehold property	10-25 years
Machinery & office equipment	4-10 years
Vehicles	4-10 years

### g) Fixed assets – Intangible assets

Intangible assets comprise entitlements purchased to enable the Trust to claim Single Farm Payment on new eligible land acquired by the Trust. The entitlements are amortised over the life of the property lease for which they were acquired.

### h) Investments

Investment properties are included at valuation on an open market, existing use basis. Valuations are carried out by professionally qualified surveyors. Valuations are considered by the Trustees each year at 31 March. Cash on held on deposit with a maturity date of more than six months after the year end is treated as an investment. Investments in subsidiary undertakings are held at cost.

### i) Stocks

Stocks are valued at the lower of cost and net realisable value. Costs of finished goods and work in progress include overheads appropriate to the stage of manufacture. Net realisable value is based upon the estimated selling price less further costs expected to be incurred to completion and disposal. Provision is made for obsolete and slow-moving items.

### j) Fund accounting

**Restricted funds** are funds which are to be used in accordance with specific restrictions imposed by donors or raised by the charity for particular purposes. The aim and use of each restricted fund is set out in the notes to the financial statements.

**Designated funds** comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

**Free reserves** are unrestricted funds available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes. Investment income and gains are allocated to the appropriate fund.

### k) Pensions

The Trust contributes to two pension schemes for employees further details of which are given in note 13. Pension costs are charged to the financial statements on an accruals basis. The Trust is a participating employer in the Surrey County Council Occupational Pension Scheme which is subject to a triennial actuarial valuation. Where the valuation results in a funding deficit and a schedule of contributions from the Trust the full value of those contributions is accrued in the year of the valuation.

### l) Leases

Rentals on operating leases are charged to the SOFA over the lease term. Assets held under finance leases and hire purchase agreements are recorded in the balance sheet as tangible fixed assets and depreciated over their estimated useful lives. Interest is charged to the SOFA in proportion to the balance outstanding. The capital element of future payments is included in creditors.

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019****2. ANALYSIS OF INCOME - DONATIONS, LEGACIES AND MEMBERSHIP**

	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	2019	2019	2019	2018	2018	2018
	£	£	£	£	£	£
<b>Donations, legacies and membership</b>						
Donations	218,357	19,834	<b>238,191</b>	174,463	71,313	245,776
Legacies	492,921	-	<b>492,921</b>	260,430	-	260,430
Memberships	1,119,170	-	<b>1,119,170</b>	1,081,356	-	1,081,356
	<b>1,830,448</b>	<b>19,834</b>	<b>1,850,282</b>	1,516,249	71,313	1,587,562

**Entitlement to legacies:**

The Trust is aware of possible future receipts from legacies arising on deaths prior to 31 March 2019 where exact sums are not quantifiable and these are believed to be in the order of £105,000 (2018: £250,000).

**3. ANALYSIS OF INCOME - CHARITABLE ACTIVITIES**

	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	2019	2019	2019	2018	2018	2018
	£	£	£	£	£	£
<b>Conservation</b>						
Consultancy	638,779	74,660	<b>713,439</b>	221,380	78,803	300,183
Grants	-	94,430	<b>94,430</b>	-	60,200	60,200
Other	-	-	-	720	1,683	2,403
	<b>638,779</b>	<b>169,090</b>	<b>807,869</b>	222,100	140,686	362,786

**Land management**

Grants	1,419,613	264	<b>1,419,877</b>	1,286,872	-	1,286,872
Other	725,436	28,902	<b>754,338</b>	916,196	28,206	944,402
	<b>2,145,049</b>	<b>29,166</b>	<b>2,174,215</b>	2,203,068	28,206	2,231,274

**Education**

Fees	211,169	-	<b>211,169</b>	196,044	11,350	207,394
Grants	17,351	22,944	<b>40,295</b>	21,016	5,000	26,016
Other	7,223	-	<b>7,223</b>	559	-	559
	<b>235,743</b>	<b>22,944</b>	<b>258,687</b>	217,619	16,350	233,969

	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	2019	2019	2019	2018	2018	2018
	£	£	£	£	£	£
<b>Grant income</b>						
Grants have been included in the following income headings:						
Conservation	-	94,430	<b>94,430</b>	-	60,200	60,200
Land management	1,419,613	264	<b>1,419,877</b>	1,286,872	-	1,286,872
Education	17,351	22,944	<b>40,295</b>	21,016	5,000	26,016
	<b>1,436,964</b>	<b>117,638</b>	<b>1,554,602</b>	1,307,888	65,200	1,373,088

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019****3. ANALYSIS OF INCOME - CHARITABLE ACTIVITIES continued**

	<b>2019</b>	2018
	£	£
Community Foundation for Surrey	<b>3,401</b>	-
Environment Agency	<b>72,000</b>	50,965
Groundwork	<b>8,260</b>	9,000
Heritage Lottery Fund	<b>22,944</b>	-
JMG Foundation	<b>3,000</b>	-
Natural England	<b>725,448</b>	554,705
Reigate & Banstead Borough Council	-	5,000
Rural Payments Agency	<b>684,488</b>	726,620
SUEZ	<b>6,340</b>	-
Surrey County Council	<b>15,700</b>	13,200
Surrey Educational Trust	-	11,950
Other grants	<b>13,021</b>	1,648
	<b><u>1,554,602</u></b>	<b><u>1,373,088</u></b>

Grant income has been received from the following government organisations:

Community Foundation for Surrey: Funding community education at Nower Wood.

Environment Agency: Funding for the river restoration and improvement partnership work on the Wey, Mole and Eden Catchments led by the Trust. Work is ongoing and subject to an agreed management plan.

Forestry Commission: Funding for improvements to woodlands managed by the Trust.

Heritage Lottery Fund: Funding for the Hedgerow Heritage project.

Natural England: Higher Level and Countryside Stewardship Schemes for conservation work on land managed by the Trust. Work is undertaken in accordance with agreed management plans and is ongoing.

Reigate and Banstead Borough Council: Funding for a community project to improve local amenities.

Rural Payments Agency: Single Farm Payment scheme.

Surrey County Council: Contribution to the Surrey Biodiversity Information Centre hosted by the Trust.

Surrey Educational Trust: Funding for developing a new outdoor learning teacher training course.

**4. ANALYSIS OF INCOME - OTHER TRADING ACTIVITIES**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	Unrestricted	Restricted	Total
	£	£	£	£	£	£
Sale of wood products	358,766	-	<b>358,766</b>	285,600	-	285,600
Other trading activities	303,550	-	<b>303,550</b>	117,160	-	117,160
Property Income	589,141	-	<b>589,141</b>	552,879	-	552,879
	<b><u>1,251,457</u></b>	-	<b><u>1,251,457</u></b>	<u>955,639</u>	-	<u>955,639</u>

**5. ANALYSIS OF INCOME - INVESTMENT INCOME**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	Unrestricted	Restricted	Total
	£	£	£	£	£	£
Property rental income	19,125	-	<b>19,125</b>	25,500	-	25,500
Bank interest	3,867	-	<b>3,867</b>	3,893	-	3,893
	<b><u>22,992</u></b>	-	<b><u>22,992</u></b>	<u>29,393</u>	-	<u>29,393</u>

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019****6. RESULTS OF TRADING SUBSIDIARIES**

Surrey Wildlife Trust owns 100% of the share capital of Norbury Park Wood Products Limited which during the year provided woodland services and manufactured and sold wood products. Arrangements are in place to donate each year by gift aid the company's taxable surplus income to Surrey Wildlife Trust. The Trust has provided a loan to Norbury Park Wood Products Limited and received interest of £177 (2018: £1,340) in the year. Its results for the year and net assets at 31 March were:

	<b>2019</b>	2018
	£	£
Income	<b>386,203</b>	422,613
Cost of sales	<b>94,992</b>	90,196
Gross profit	<b>291,211</b>	332,417
Expenditure	<b>209,427</b>	231,093
Profit before tax	<b>81,784</b>	101,324
Tax (charge) on profit at 19%	<b>(15,539)</b>	-
Tax relief in respect of gift aid	<b>15,539</b>	-
Profit/(loss) after tax and for the year	<b>81,784</b>	101,324
Gift aid to parent charity	<b>161,324</b>	-
Profit / (loss) retained for the year	<b>(79,540)</b>	101,324
Net assets represented by:		
Share capital	<b>1</b>	1
Profit and loss account	<b>41,784</b>	121,324
	<b>41,785</b>	121,325

Surrey Wildlife Trust owns 100% of the share capital of SWT Enterprises Limited which provided grazing related services and wood products . Arrangements are in place to donate each year by gift aid the company's taxable surplus income to Surrey Wildlife Trust. Its results for the year and net assets at 31 March were:

	<b>2019</b>	2018
	£	£
Income	<b>101,495</b>	39,745
Cost of sales	<b>35,032</b>	-
Gross profit	<b>66,463</b>	39,745
Expenditure	<b>60,083</b>	35,430
Profit before taxation	<b>6,380</b>	4,315
Tax (charge) on profit at 19%	<b>(1,212)</b>	-
Tax relief in respect of gift aid	<b>1,212</b>	-
Profit after tax and for the year	<b>6,380</b>	4,315
Gift aid to parent charity	<b>4,315</b>	-
Profit retained for the year	<b>2,065</b>	4,315
Net assets represented by:		
Share capital	<b>2</b>	2
Profit and loss account	<b>6,380</b>	4,315
	<b>6,382</b>	4,317

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019**

Surrey Wildlife Trust owns 100% of the share capital of SWT Ecology Services Limited which provided ecological consultancy services. Arrangements are in place to donate each year by gift aid the company's taxable surplus income to Surrey Wildlife Trust. Until 1 April 2018 the company was dormant. Its results for the year and net assets at 31 March were:

	<b>2019</b>	2018
	£	£
Income	<b>591,163</b>	-
Cost of sales	<b>105,252</b>	-
Gross profit	<b>485,911</b>	-
Expenditure	<b>361,696</b>	-
Profit before taxation	<b>124,215</b>	-
Tax (charge) on profit at 19%	<b>(23,601)</b>	-
Tax relief in respect of gift aid	<b>23,601</b>	-
Profit after tax and for the year	<b>124,215</b>	-
Gift aid to parent charity	<b>80,000</b>	-
Profit retained for the year	<b>44,215</b>	-
Net assets represented by:		
Share capital	<b>1</b>	-
Profit and loss account	<b>44,215</b>	-
	<b>44,216</b>	-

**7. ANALYSIS OF EXPENDITURE - RAISING FUNDS**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	Unrestricted	Restricted	Total
	£	£	£	£	£	£
Donations & legacies	140,476	1,779	<b>142,255</b>	144,765	-	144,765
Membership	444,850	-	<b>444,850</b>	396,235	-	396,235
Other trading activities	1,204,588	-	<b>1,204,588</b>	863,545	-	863,545
	<b>1,789,914</b>	<b>1,779</b>	<b>1,791,693</b>	1,404,545	-	1,404,545
	<b>Direct</b>	<b>Support</b>	<b>Total</b>	Direct	Support	Total
	<b>Costs</b>	<b>Costs</b>	<b>2019</b>	Costs	Costs	2018
	£	£	£	£	£	£
Donations & legacies	101,792	40,463	<b>142,255</b>	103,664	41,101	144,765
Membership	390,899	53,951	<b>444,850</b>	324,306	71,929	396,235
Other trading activities	1,083,199	121,389	<b>1,204,588</b>	791,616	71,929	863,545
	<b>1,575,890</b>	<b>215,803</b>	<b>1,791,693</b>	1,219,586	184,959	1,404,545



**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019****8. ANALYSIS OF EXPENDITURE - CHARITABLE ACTIVITIES**

	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	2019			2018		
	£	£	£	£	£	£
Conservation	913,550	215,926	<b>1,129,476</b>	639,143	162,909	802,052
Land management	2,375,149	42,106	<b>2,417,255</b>	2,263,708	47,986	2,311,694
Education	831,521	21,299	<b>852,820</b>	744,257	19,220	763,477
	<b>4,120,220</b>	<b>279,331</b>	<b>4,399,551</b>	3,647,108	230,115	3,877,223

  

	Direct	Support	Total	Direct	Support	Total
	2019			2018		
	Costs	Costs	Costs	Costs	Costs	Costs
	£	£	£	£	£	£
Conservation	873,211	256,265	<b>1,129,476</b>	627,368	174,684	802,052
Land management	2,039,601	377,654	<b>2,417,255</b>	2,034,255	277,439	2,311,694
Education	650,505	202,315	<b>852,820</b>	629,895	133,582	763,477
	<b>3,563,317</b>	<b>836,234</b>	<b>4,399,551</b>	3,291,518	585,705	3,877,223

**9. ALLOCATED SUPPORT COSTS**

	Raising	Charitable	Total	Raising	Charitable	Total
	Funds	Activities	2019	Funds	Activities	2018
	£	£	£	£	£	£
General management	41,764	161,836	<b>203,600</b>	41,070	130,054	171,124
Finance, HR, IT and facilities	72,623	281,415	<b>354,038</b>	79,769	252,603	332,372
Marketing, communications	31,396	121,659	<b>153,055</b>	36,186	114,590	150,776
Roof repairs Pirbright office	44,943	174,153	<b>219,096</b>	-	-	-
Governance	25,077	97,171	<b>122,248</b>	27,934	88,458	116,392
	<b>215,803</b>	<b>836,234</b>	<b>1,052,037</b>	184,959	585,705	770,664

**10. TOTAL RESOURCES EXPENDED**

	2019	2018
	£	£
The result for the year is stated after charging:		
Depreciation on owned tangible and intangible assets	<b>133,071</b>	120,354
Depreciation on assets under hire purchase agreements	<b>12,009</b>	14,100
Operating leases rentals - vehicles	<b>39,374</b>	40,481
Hire purchase interest	<b>3,618</b>	4,229
Auditors' remuneration - audit services	<b>20,300</b>	19,775
- other services	<b>5,275</b>	2,330

**11. TRUSTEES REMUNERATION**

No remuneration was paid to any Trustee. Travel expenses were repaid to one individual (2018: 1) totalling £166 (2018: £323). The Trust provides liability insurance for the Trustees at cost of £2,055 (2018: £1,974). Aggregate donations from Trustees during the year totalled £334 (2018: £1,728).

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019****12. STAFF COSTS AND NUMBERS**

	<b>2019</b>	2018
	£	£
Salaries and wages	<b>2,638,354</b>	2,490,928
Social security costs	<b>238,736</b>	225,151
Pension contributions	<b>160,916</b>	140,669
	<b><u>3,038,006</u></b>	<u>2,856,748</u>

The number of employees whose emoluments exceeded £60,000 in the year was:

	<b>2019</b>	2018
£60,001 - £70,000	<b>2</b>	1
£70,001 - £80,000	-	1

At 31 March 2019 the Trust Leadership Team comprised the Chief Executive and four directors (2018: CEO and seven directors) responsible for Biodiversity, Engagement, Human Resources & Support Services and Finance. During March 2019 the Trust Leadership Team was restructured to facilitate better delivery of the mission leading to a reduction by three roles.

Three staff took redundancy during the year. The total cost of redundancy payments was £20,139 and three staff received ex-gratia termination payments totalling £25,162. The costs were fully expensed in the year.

The average number of staff employed during the year, calculated on a full time equivalent basis is:

	<b>2019</b>	2018
Conservation	<b>20</b>	17
Donations	<b>3</b>	4
Education	<b>15</b>	13
Land Management	<b>29</b>	27
Membership	<b>4</b>	7
Other Trading Activities	<b>9</b>	8
Support	<b>9</b>	10
<b>Total</b>	<b><u>89</u></b>	<u>86</u>

**13. PENSION COSTS**

Surrey Wildlife Trust operates a defined contribution pension scheme whose assets are held separately from those of the organisation in an independently administered fund. The pension cost charged to the Statement of Financial Activities was £141,045 (2018: £98,541). Unpaid contributions at 31 March 2019 were £16,677 (2018: £13,429). At 31 March 2019 this scheme had 92 members (2018: 99 members).

The group also operates a defined benefit pension scheme whose assets are held in an Occupational Pension Scheme administered by Surrey County Council, in respect of staff that joined Surrey Wildlife Trust as part of a contract to provide countryside services to Surrey County Council. Contributions are determined by a qualified actuary and are affected by the surplus or deficit in the scheme. The actuary has advised the Trust that it is not possible to identify the Trust's share of the underlying assets and liabilities in the scheme on a consistent and reasonable basis and therefore the contributions to the scheme have been accounted for as if it were a defined contribution scheme. An actuarial valuation of the scheme is performed every three years. The most recent valuation at 31 March 2016 found the scheme to be in surplus and set the company's contribution rate for the three years to 31 March 2020 at 31.0% of the employees pensionable salary.

The pension cost charged to the statement of Financial Activities was £17,835 (2018: £18,749). Unpaid contributions at 31 March 2019 were £1,937 (2018: £1,899).

At 31 March 2019 the scheme had 2 members (2018: 2 members).

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019****14. FIXED ASSETS - HERITAGE ASSETS  
GROUP AND PARENT CHARITY**

	<b>2019</b>	2018
<b>Nature Reserves</b>	<b>£</b>	<b>£</b>
<b>COST</b>	<b>638,535</b>	638,535
At 1 April and 31 March	<u><b>638,535</b></u>	<u>638,535</u>

<b>Date Reserve</b>	<b>Public Access</b>	<b>£</b>	<b>Size (Ha)</b>	<b>Habitat</b>
1965 Bay Pond	Closed	Donated	7	Lake, alder swamp & flower meadow
1970 Bagmoor Common	Open	3,000	14	Open heath & mixed woodland
1972 Nower Wood	Closed	22,000	33	Mixed woodland
1974 Wallis Wood	Open	Donated	14	Oak & hazel woodland
1981 Thundry Meadows	Open	25,000	15	Unimproved wet grassland
1987 Colekitchen Down	Open	6,000	3	Unimproved chalk grassland
1987 Vann Lake	By Permit	56,771	8	Open water
1987 Underdown	Open	Donated	-	Mixed woodland
1988 Thorpe Hay Meadow	Open	35,591	7	Unimproved grassland
1992 Cucknells Wood	Open	Donated	11	Mixed woodland
1992 Vann Lake Wood	Open	3,000	4	Mixed woodland
2000 Fir Tree Copse	Open	22,065	6	Oak, ash & hazel woodland
2000 Whippets Cant	Closed	Donated	1	Oak, ash & hazel woodland
2000 Dawcombe	By Permit	Donated	23	Chalk grassland & scrub
2001 Graeme Hendry Wood	Open	14,295	10	Deciduous woodland
2002 The Forest	Open	69,321	21	Mixed woodland
2002 Quarry Hangers	Open	70,582	11	Unimproved chalk grassland & scrub
2002 Candy's Copse	Open	4,648	-	Hazel coppice with standards
2002 Seccombes Wood	Open	Donated	2	Mixed woodland
2002 Dodds Field	Closed	40,000	2	Improved grassland
2003 Papercourt Meadows	Open	Donated	10	Open water & reedbed
2003 Papercourt Lock	Open	97,465	19	Wet grassland
2003 Glovers Pond	Open	27,484	3	Lowland heathland
2003 Land nr Backside Com'l	Open	12,000	3	Grassland
2004 Land at Compton	Open	Donated	3	Grassland, mixed woodland & pond
2004 Newdigate Brickworks	Open	Donated	16	Woodland, grassland, marsh & water
2004 Middlebriars Wood	Open	Donated	1	Mixed woodland
2006 Pucks Oak Barn Gard'n	Open	2,341	-	Barn & orchard
2006 Speynes Mere	Open	12,545	1	Grassland
2008 Fraser Down	Open	97,037	10	Chalk grassland & scrub
2009 The Birches	Open	17,390	1	Hazel coppice with standards
2009 Manor Farm	Open	Donated	25	Reversion to grassland & wet grassland
2012 Priest Hill	Open	Donated	33	Chalk grassland
<b>Total</b>		<b>638,535</b>	<b>317</b>	

The Trust's nature reserves are held to advance the conservation objectives of the charity and are therefore recognised as heritage assets. Purchased heritage assets are included in the balance sheet at cost. Donated assets are included at nil cost because reliable valuations could not be obtained at the point of acquisition. Public access to sites is generally unrestricted subject to health and safety, operational or conservation restrictions. There have been no disposals or impairments during the last five years.

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019****15. FIXED ASSETS - TANGIBLE ASSETS**

GROUP & PARENT CHARITY	Freehold	Improve- ments to leasehold	Machinery	Office	Vehicles	Total
	property	property		equipment		
	£	£	£	£	£	£
<b>COST</b>						
As at 1 April 2018	1,465,480	639,157	459,107	188,181	447,426	<b>3,199,351</b>
Additions	-	13,330	31,679	44,804	-	<b>89,813</b>
Disposals	-	-	(34,159)	(66,936)	(77,436)	<b>(178,531)</b>
<b>At 31 March 2019</b>	<b>1,465,480</b>	<b>652,487</b>	<b>456,627</b>	<b>166,049</b>	<b>369,990</b>	<b>3,110,633</b>
<b>DEPRECIATION</b>						
As at 1 April 2018	109,903	338,739	327,107	101,992	319,728	<b>1,197,469</b>
Charge for the year	29,383	21,520	19,397	33,437	41,343	<b>145,080</b>
Disposals	-	-	(34,159)	(66,777)	(77,439)	<b>(178,375)</b>
<b>At 31 March 2019</b>	<b>139,286</b>	<b>360,259</b>	<b>312,345</b>	<b>68,652</b>	<b>283,632</b>	<b>1,164,174</b>
<b>NET BOOK VALUE</b>						
<b>At 31 March 2019</b>	<b>1,326,194</b>	<b>292,228</b>	<b>144,282</b>	<b>97,397</b>	<b>86,358</b>	<b>1,946,459</b>
At 31 March 2018	1,355,577	300,418	132,000	86,189	127,698	2,001,882

Included within the net book value is £93,912 (2018: £120,320) relating to assets held under hire purchase agreements. The depreciation charged on these assets in the year was £12,009 (2018: £14,100).

**15. FIXED ASSETS - INTANGIBLE ASSETS**

	Group		Charity	
	2019	2018	2019	2018
	£	£	£	£
<b>COST</b>				
As at 1 April	<b>18,100</b>	18,100	<b>18,100</b>	18,100
Additions	-	-	-	-
<b>At 31 March</b>	<b>18,100</b>	18,100	<b>18,100</b>	18,100
<b>DEPRECIATION</b>				
As at 1 April	<b>18,100</b>	13,207	<b>18,100</b>	13,207
Charge for the year	-	4,893	-	4,893
<b>At 31 March</b>	<b>18,100</b>	18,100	<b>18,100</b>	18,100
<b>NET BOOK VALUE</b>				
<b>At 31 March</b>	-	-	-	-

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019****16. FIXED ASSETS - INVESTMENTS**

	Group		Charity	
	2019	2018	2019	2018
	£	£	£	£
Investment property	-	800,000	-	800,000
Subsidiary undertakings	-	-	4	4
	-	800,000	4	800,004

The investment property was sold in August 2019 so is included in current assets at 31 March, see Note 19.

The following subsidiary companies were held at the balance sheet date:

Name	Activity	Country of incorporation	Proportion of Ordinary share capital held	Ordinary shares held
SWT Enterprises Limited (Company registration number 02808025)	Grazing services and wood products	Great Britain	100%	2
Norbury Park Wood Products Limited (Company registration number 04375855)	Manufacture of wood products	Great Britain	100%	1
SWT Ecology Services Limited (Company registration number 11034197)	Ecology consulting services	Great Britain	100%	1

The registered office of all subsidiary companies is the same as that of the charity.

**17. STOCKS**

	Group		Charity	
	2019	2018	2019	2018
	£	£	£	£
Finished goods for resale	13,400	11,255	414	607
Wood products and raw materials	73,474	121,100	-	43,589
Livestock	178,461	177,914	171,061	177,914
	265,335	310,269	171,475	222,110

**18. DEBTORS**

	Group		Charity	
	2019	2018	2019	2018
	£	£	£	£
Amounts owed by group undertakings	-	-	106,000	34,164
Trade debtors	287,504	222,188	185,439	177,284
Gift aid recoverable	17,378	18,970	17,378	18,970
Accrued income	765,023	1,396,603	745,698	1,396,603
Other debtors and prepayments	68,444	42,047	61,864	39,853
	1,138,349	1,679,808	1,116,379	1,666,874

At 31 March 2019 the Trust held foreign currency forward contracts with value dates of 1 and 2 April 2019 to sell Eur700,000 for sterling and to buy Eur700,000 in order to hedge its Single Farm Payment claim. The contracts were valued at £615,650 and £614,050 respectively. The profit of £1,600 is included in accrued income.

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019****19. INVESTMENTS**

	Group		Charity	
	2019	2018	2019	2018
	£	£	£	£
Investment property	800,000	-	800,000	-
	<b>800,000</b>	-	<b>800,000</b>	-

The investment property at Beare Green was held for sale during 2019. It was valued in June 2018 at £835,000 by an independent chartered surveyor. Following marketing of the property in 2019 the Trustees consider the realisable value to be between £800,000 and £835,000 and have recorded it at the lower end of that range. In August 2019 the sale of the property was completed yielding sale proceeds of £804,000 net of costs.

**20. CREDITORS DUE WITHIN ONE YEAR**

	Group		Charity	
	2019	2018	2019	2018
	£	£	£	£
Trade creditors	293,850	307,644	265,022	281,516
Taxation and social security	156,748	81,381	156,748	81,381
Other creditors	50,833	51,682	50,833	51,682
Accruals	272,568	368,555	248,095	359,856
Deferred income	282,647	275,537	278,082	272,133
	<b>1,056,646</b>	1,084,799	<b>998,780</b>	1,046,568

Deferred income consists of rent, grants and other income of £282,647 (2018: £275,537) received in advance of the period to which they relate.

During the year the Trustees agreed a five year committed loan facility with Charity Bank for £350,000 with the option to repay any loan outstanding after five years over the following twenty years. The facility is secured by a charge registered on the Trust's Pirbright Head Office. At 31 March 2019 the Trust had not drawn-down on the facility.

	Group		Charity	
	2019	2018	2019	2018
	£	£	£	£
Deferred income brought forward	275,537	247,725	272,133	243,136
Released during the year	160,249	147,574	156,845	142,986
Deferred during the year	167,359	175,386	162,794	171,983
<b>Deferred income carried forward</b>	<b>282,647</b>	275,537	<b>278,082</b>	272,133

**21. CREDITORS DUE IN MORE THAN ONE YEAR**

	Group		Charity	
	2019	2018	2019	2018
	£	£	£	£
Amounts due under hire purchase agreements	39,888	64,935	39,888	64,935
	<b>39,888</b>	64,935	<b>39,888</b>	64,935

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019****22. RESTRICTED FUNDS**

GROUP AND PARENT CHARITY	Balance at	Income	Expenditure	Transfers in	Balance at
	1 April 2018			/ (out)	31 March
	£	£	£	£	£
Priest Hill	453,967	250	(19,800)	(7,600)	<b>426,817</b>
Surrey Biodiversity Inform'n & Record Ctr.	168,312	84,034	(100,883)	20,415	<b>171,878</b>
The Moors	99,364	-	-	-	<b>99,364</b>
Fraser Down	96,640	-	-	-	<b>96,640</b>
Wey, Mole and Eden Catchment Part'rships	63,147	85,674	(78,450)	4,886	<b>75,257</b>
Heathland Restoration Fund	87,552	-	-	(13,500)	<b>74,052</b>
Chobham Common Heathland Restoration	49,678	-	-	-	<b>49,678</b>
Treasure Chest	38,092	100	(1,780)	-	<b>36,412</b>
Surrey Wildlife Atlases	30,186	2,233	-	-	<b>32,419</b>
Elizabeth McAlmont Reserve	22,778	410	(984)	-	<b>22,204</b>
Hedgerow Heritage	37,274	44,410	(53,331)	(7,681)	<b>20,672</b>
Wisley Timber Fund	19,946	-	-	-	<b>19,946</b>
The Birches	17,390	-	-	-	<b>17,390</b>
Westfield Common Community Project	4,893	11,000	(1,480)	(1,583)	<b>12,830</b>
The Forest	12,047	-	(390)	-	<b>11,657</b>
Chobham Valley End SANG	10,987	-	-	-	<b>10,987</b>
Runfold Wood	9,593	-	-	-	<b>9,593</b>
Land Management Projects	6,985	264	(993)	-	<b>6,256</b>
Holmethorpe Lagoons	3,936	17,242	(9,491)	(8,000)	<b>3,687</b>
Brockham Reserve	3,039	-	-	-	<b>3,039</b>
Nower Wood Outdoor Wildlife Learn'g Ctr.	15,229	(5,356)	(1,242)	(8,631)	-
Travelsmart	2,035	-	(1,943)	(92)	-
Conservation Projects	4,704	773	(10,343)	4,866	-
	<b>1,257,774</b>	<b>241,034</b>	<b>(281,110)</b>	<b>(16,920)</b>	<b>1,200,778</b>

GROUP AND PARENT CHARITY	Balance at	Income	Expenditure	Transfers in	Balance at
	1 April 2017			/ (out)	31 March
	£	£	£	£	£
Priest Hill	469,808	250	(3,591)	(12,500)	453,967
Surrey Biodiversity Inform'n & Record Ctr.	150,909	90,978	(73,175)	(400)	168,312
The Moors	102,135	-	-	(2,771)	99,364
Fraser Down	96,640	-	-	-	96,640
Heathland Restoration Fund	90,000	-	-	(2,448)	87,552
Wey, Mole and Eden Catchment Part'rships	81,815	47,170	(66,503)	665	63,147
Chobham Common Heathland Restoration	51,838	-	(2,160)	-	49,678
Treasure Chest	37,404	688	-	-	38,092
Hedgerow Heroes	57,085	120	(13,623)	(6,308)	37,274
Surrey Wildlife Atlases	27,428	2,758	-	-	30,186
Elizabeth McAlmont Reserve	28,676	-	(5,898)	-	22,778
Wisley Timber Fund	19,946	-	-	-	19,946

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019****22. RESTRICTED FUNDS continued**

The Birches	17,390	-	-	-	17,390
Nower Wood Outdoor Wildlife Learn'g Ctr.	45,488	75,285	(7,655)	(97,889)	15,229
The Forest	12,047	-	-	-	12,047
Chobham Valley End SANG	41,287	-	(26,300)	(4,000)	10,987
Runfold Wood	9,593	-	-	-	9,593
Land Management Projects	2,865	13,561	(6,886)	(2,695)	6,845
Westfield Common Community Project	13,420	11,000	(9,891)	(9,636)	4,893
Conservation Projects	346	-	(9,607)	13,965	4,704
Holmethorpe Lagoons	(1,823)	14,395	(2,802)	(5,834)	3,936
Brockham Reserve	3,039	-	-	-	3,039
Travelsmart	2,483	-	(43)	(405)	2,035
Newdigate Pond	2,990	-	(350)	(2,500)	140
Forest School Association	1,261	350	(1,631)	20	-
	<b>1,364,070</b>	<b>256,555</b>	<b>(230,115)</b>	<b>(132,736)</b>	<b>1,257,774</b>

**Priest Hill:** Fund for the management of the Priest Hill nature reserve at Epsom.

**Surrey Biodiversity Information & Record Centre:** A project funded by partners for the recording and provision of biodiversity information in Surrey.

**The Moors:** Funds for the management of the Moors reserves at Merstham.

**Fraser Down:** Heritage asset comprising chalk grassland.

**Wey, Mole and Eden Catchment Partnerships:** Environment Agency funded project led by the Trust for river restoration on the Wey, Mole and Eden catchment areas.

**Heathland Restoration Fund:** Fund for conservation works on Surrey's heathlands.

**Chobham Common Heathland Restoration:** Fund for the restoration of heathland on the Chobham Common National Nature Reserve.

**Treasure Chest:** Donations based fund to support restoration projects.

**Surrey Wildlife Atlases:** Fund for the publication of types and distribution of species of wildlife in Surrey.

**Elizabeth McAlmont Reserve:** Fund for the management of the Elizabeth McAlmont reserve at Compton.

**Hedgerow Heritage:** Volunteer led project to survey, protect and restore hedgerows across Surrey.

**Wisley Timber Fund:** Fund for heathland restoration at Wisley and Ockham Commons.

**The Birches:** Heritage Asset land comprising hazel coppice and standards.

**Westfield Common Community Project:** Project with the local community to improve Westfield Common

**The Forest:** Fund for the management of mixed woodland near East Horsley.

**Chobham Valley End SANG:** Fund for the management of the SANG at Valley End, Chobham.

**Runfold Wood:** Fund for restoring woodland near Compton.

**Land Management Projects:** Funds for various land management projects on reserves.

**Holmethorpe Lagoons:** Fund for the management of the Holmethorpe Lagoons Reserve at Merstham.

**Brockham Reserve:** Fund for the management of the Brockham Lime Kilns and associated nature reserve.

**Nower Wood Outdoor Wildlife Learning Centre:** Project funded by donations and the Heritage Lottery Fund to develop a new centre for wildlife education for children, young people and communities.

**Travelsmart:** Project to restore Furzefield Wood in Reigate and Banstead for family and community use.

**Conservation Projects:** Funds for various conservation projects and Surrey Nature Partnership.

Transfers in comprise contributions from the Trust's unrestricted funds to facilitate restricted fund projects.

Transfers out comprise the use of unrestricted resources typically staff time required to complete restricted fund projects.



**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019****23. DESIGNATED FUNDS**

GROUP AND PARENT CHARITY	Balance at	Income	Expenditure	Transfers	Balance at
	1 April 2018				31 March
	£				2019
Heritage assets fund	524,505	-	-	-	<b>524,505</b>
Capital expenditure fund	63,000	-	(44,505)	31,505	<b>50,000</b>
Strategic projects and investment fund	116,929	309,071	-	-	<b>426,000</b>
Tangible & intangible fixed assets fund	2,001,882	89,657	(145,080)	-	<b>1,946,459</b>
Investment property revaluation fund	800,000	-	-	-	<b>800,000</b>
	<b>3,506,316</b>	<b>398,728</b>	<b>(189,585)</b>	<b>31,505</b>	<b>3,746,964</b>

GROUP AND PARENT CHARITY	Balance at 1	Income	Expenditure	Transfers	Balance at 31
	April 2017				March 2018
	£				£
Heritage assets fund	524,505	-	-	-	524,505
Conservation grazing development fund	60,000	-	-	(60,000)	-
Capital expenditure fund	122,600	-	(42,600)	(17,000)	63,000
Legacy fund	29,109	-	-	(29,109)	-
Strategic projects and investment fund	80,500	116,929	(46,270)	(34,230)	116,929
Tangible & intangible fixed assets fund	1,832,488	244,433	(134,308)	59,269	2,001,882
Investment property revaluation fund	800,000	-	-	-	800,000
	<b>3,449,202</b>	<b>361,362</b>	<b>(223,178)</b>	<b>(81,070)</b>	<b>3,506,316</b>

**Heritage assets fund:** This represents the asset value of nature reserves held by the Trust.

**Conservation grazing development fund:** Fund for the development of the Trust's conservation grazing work.

**Capital expenditure fund:** Fund to purchase new capital assets in 2019-20 to support charitable activities.

**Legacy Fund:** Legacy funds which will be used to support charitable activities in 2019-20.

**Strategic projects & investment fund:** Fund to support major new projects required to achieve the 2018 Five-Year strategic plan and investment in income generating activities.

**Tangible & intangible fixed assets Fund:** This represents the premises, vehicles and equipment required to deliver the mission.

**Investment property revaluation reserve:** This represents the value of the Deans investment property.

**24. ANALYSIS OF GROUP NET ASSETS BETWEEN FUNDS**

	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Funds	Funds	2019	Funds	Funds	2018
	£	£	£	£	£	£
Heritage assets	524,505	114,030	<b>638,535</b>	524,505	114,030	638,535
Tangible & intangible fixed assets	1,946,459	-	<b>1,946,459</b>	2,001,882	-	2,001,882
Fixed asset investments	-	-	-	800,000	-	800,000
Net current assets	2,215,872	1,086,748	<b>3,302,620</b>	1,154,242	1,143,744	2,297,986
Creditors due after more than one year	(39,888)	-	<b>(39,888)</b>	(64,935)	-	(64,935)
	<b>4,646,948</b>	<b>1,200,778</b>	<b>5,847,726</b>	<b>4,415,694</b>	<b>1,257,774</b>	<b>5,673,468</b>

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019****25. NOTES TO THE GROUP CASHFLOW STATEMENT****Reconciliation of net incoming resources to net cash inflow from operating activities:**

	<b>2019</b>	2018
	£	£
<b>Net income for the year</b>	<b>174,258</b>	118,855
<b>Adjustments for:</b>		
Interest and rent on investments	<b>(22,992)</b>	(29,393)
Interest payable	<b>3,618</b>	4,229
Depreciation	<b>145,080</b>	134,308
(Profit) on disposal of tangible fixed assets	<b>(6,089)</b>	(10,062)
(Increase) in stocks	<b>44,934</b>	(46,352)
Decrease in debtors	<b>544,639</b>	31,972
Increase / (decrease) in creditors	<b>(29,346)</b>	(82,466)
<b>Net cash provided by operating activities</b>	<b>854,102</b>	121,091

**26. COMPARATIVE INFORMATION****CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2018**

	Note	Unrestricted Funds £	Restricted Funds £	Total 2018 £
<b>Income From:</b>				
<i>Donations, legacies &amp; membership</i>	2	1,516,249	71,313	<b>1,587,562</b>
Charitable activities:	3			
<i>Conservation</i>		222,100	140,686	<b>362,786</b>
<i>Land management</i>		2,203,068	28,206	<b>2,231,274</b>
<i>Education</i>		217,619	16,350	<b>233,969</b>
<i>Other trading activities</i>	4	955,639	-	<b>955,639</b>
<i>Investments</i>	5	29,393	-	<b>29,393</b>
<b>Total</b>		<b>5,144,068</b>	<b>256,555</b>	<b>5,400,623</b>
<b>Expenditure on:</b>				
<i>Raising funds</i>	7	1,404,545	-	<b>1,404,545</b>
Charitable activities:	8			
<i>Conservation</i>		639,143	162,909	<b>802,052</b>
<i>Land management</i>		2,263,708	47,986	<b>2,311,694</b>
<i>Education</i>		744,257	19,220	<b>763,477</b>
<b>Total</b>		<b>5,051,653</b>	<b>230,115</b>	<b>5,281,768</b>
<b>Net income</b>		<b>92,415</b>	<b>26,440</b>	<b>118,855</b>
Transfers between funds		132,736	(132,736)	-
<b>Net movement in funds</b>		<b>225,151</b>	<b>(106,296)</b>	<b>118,855</b>
Funds brought forward at 1 April		4,190,543	1,364,070	<b>5,554,613</b>
<b>Funds carried forward at 31 March</b>		<b>4,415,694</b>	<b>1,257,774</b>	<b>5,673,468</b>

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019****27. FINANCIAL COMMITMENTS - GROUP****OPERATING LEASES**

The amounts payable in respect of operating leases over their remaining lives are shown below, analysed according to the due date of the payments.

	<b>2019</b>	2018
<b>Motor vehicles, plant and machinery</b>	<b>£</b>	£
Within 1 year	<b>39,384</b>	41,706
In 2 to 5 years	<b>95,315</b>	117,935
	<b><u>134,699</u></b>	<u>159,641</u>

	<b>2019</b>	2018
<b>Land and buildings</b>	<b>£</b>	£
Within 1 Year	<b>76,083</b>	76,083
In 2 to 5 years	<b>110,125</b>	117,375
In more than 5 years	<b>184,000</b>	207,000
	<b><u>370,208</u></b>	<u>400,458</u>

**28. RELATED PARTY TRANSACTIONS**

The company and the group have taken advantage of the exemption within Financial Reporting Standard 102 not to disclose intra-group transactions between subsidiary undertakings where 100% of the voting rights are controlled within the group.

**29. TAXATION**

The Trust is a registered charity and thus is exempt from corporation tax on surpluses generated from its charitable activities. The activities of the Trust's subsidiaries, Norbury Park Wood Products Limited and SWT Enterprises Limited and SWT Ecology Services Limited are chargeable to corporation tax.